Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Attention: _____

Date: August 11, 2025
Quotation #: PS 025-08-090
ABC: ₱24,000.00

Sir/Madam:

Please quote your lowest price for the items listed below, indicate the shortest delivery time, and submit this form duly signed by your authorized representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	**Procurement of Food in Relation to the Conduct of Breastfeeding Month Activity Entitled "Breastfeeding Matters: Supporting Every Step of the Journey" linclusive of Taxes, Delivery, and Other Charges)** Event Title: "Breastfeeding Matters: Supporting Every Step of the Journey" Event Date: August 26, 2025 Number of Participants: 60 pax **Delivery Address:** Training Room, 7th Floor, Convergys One Building 6796 Ayala Avenue corner Salcedo Street, Legaspi Village, Makati City **Items and Description:** **Lunch** Delivery Time: On or before 10:30 AM Inclusions: Two viands (chicken, fish, or beef-based dishes) One vegetable dish Steamed rice One dessert variant (fruit-based) Beverage: Bottled water and/or juice and/or coffee ***Note: All dishes must prepared without pork ingredients.*** **Quality Requirements:** • Meals must be delicious and prepared in a proper, hygienic, and safe environment • Big serving portions ; Spill-free; Freshly made (not spoiled); • Meals must be fresh (not spoiled), spill-free, and delivered on time • Supplier must warrant that in the event of spoilage or poor-quality meals, immediate replacement will be made at no additional cost to the agency	1	lot		

	Additional Notes: • Supplier must provide at least one (1) sample set for taste testing and (especially quality) evaluation by the agency's authorized representative. • The sample set must be identical to the proposed menu set upon delivery, if awarded. • The stated quantity is subject to change upon actual delivery or issuance of Purchase Order (PO). • Supplier must be able to accommodate rescheduling, modifications, and cancellations due to agency or national government announcements. • Supplier must agree to any changes in the delivery address upon actual contract implementation. **(Price Vat-Included)**				

Delivery Period: _____
Warranty _____
Price Validity: _____

_____
SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please submit your quotation within ____ days from the date of this RFQ.
2. Bidders must submit current and valid legal documentary requirements along with the completed quotation:
   a. [ ] Mayor's / Business Permit
   b. [ ] PhilGEPS Registration Number: _____
      Membership: [ ] Platinum [ ] Red
   c. [ ] Income / Business Tax Return (for Small Value Procurement - for above ₱500,000)
   d. [ ] Notarized Omnibus Sworn Statement (for Small Value Procurement - for above ₱50,000)
   e. [ ] Tax Clearance Certificate
   f. [ ] Bidders who have previously submitted the above legal requirements may no longer be required to resubmit them.

Sir/Madam,

I hereby certify under oath that I have personally conducted this canvass, that the prices quoted are true and correct, and that the signature of the representative of the company submitting the quotation is genuine.

ANGELITO E. FRIAS / FATHIA K. KARIM / CHRISTIAN D. BUAT
SIGNATURE OF CANVASSERS

For more information, you may contact us:
Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174
Please send your quotation to:

osg.procurement@yahoo.com